



Republic of the Philippines
Professional Regulation Commission
Bids and Awards Committee
Central Office

P. Paredes St., Sampaloc, Metro Manila
Tel. Fax: 5-310-0037
Email: bac@prc.gov.ph



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Provisional Member, IT Projects

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JOHN LEONARD I. RELLOSA
Member

WIL CHARLOTTE G. OLARTE
Member

REQUEST FOR QUOTATION
Small Value Procurement
RFQ No. 2024-62

Date: _____
Contact Person: _____
Name of Company: _____
Contact Details: _____
PHILGEPS Registration Number (required): _____

The **PROFESSIONAL REGULATION COMMISSION – CENTRAL OFFICE (PRC-CO)** with address at P. Paredes Street, Sampaloc, Manila, through its Bids and Awards Committee (BAC), is inviting you to participate in the **PROCUREMENT OF SSL CERTIFICATE-REBID** under **Negotiated Procurement – Small Value Procurement** under **Section 53.9** of the Revised 2016 Implementing Rules and Regulations (IRR) of Republic Act (R.A.) No. 9184.

NAME OF PROJECT:
PROCUREMENT OF SSL CERTIFICATE-REBID

Bidders who are legally, technically, and financial capable may submit their accomplished open quotation/proposal personally or via email at bac@prc.gov.ph using the “PRC Official Forms” provided herein duly signed by the owner or his duly authorized representative **not later than November 05, 2024 at 10:00 AM**. Evaluation of quotation/proposal will be on **November 05, 2024 at 01:30 PM** at the BAC Office, 4th Floor, PRC Annex Building, P. Paredes St., Sampaloc, Manila. Bidder/s or its duly authorized representative/s who wish to attend the evaluation of bids must submit a letter of intent to the BAC through the BAC Secretariat to be given a link for the meeting.

In addition to the quotation/proposal, copies of the following eligibility requirements (or its equivalent) are required to be submitted:”

1. Valid Mayor’s/Business Permit;

In exceptional cases where the Local Government Unit (LGU) concerned has not yet released the Mayor’s Permit, Bidders, in lieu of the valid Mayor’s Permit may submit substantial proof of renewal of Mayor’s Permit, such as Official Receipt of payment.

2. PhilGEPS Registration;
3. Latest Income/Business Tax Return (for ABCs above Php 500,000);
4. Noatrized Omnibus Sworn Statement; and



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5. Duly notarized *Secretary's Certificate* for partnership, corporation, cooperative, or joint venture, or *Special Power of Attorney* as representative for sole proprietorship.

IDs of the Secretary or the Representative shall be attached.

- For individual, the BIR Certificate of Registration may be submitted in lieu of DTI Registration and Mayor's Permit.
- For procurement requiring Mayor's Permit and PhilGEPS Registration, Certificate of Platinum membership may be submitted in lieu of the said documents.

PRC assumes no responsibility whatsoever to compensate or indemnify proponents for any expenses incurred in the preparation of the proposal.

PRC reserves the right to accept or reject any or all quotations, and to impose additional terms and conditions as it may deem proper.

We are furnishing you herewith a copy of the posted Request for Quotation with Annexes "A" and "B" for your reference.

For inquiries, you may call the BAC Secretariat at facsimile No. (02) 5-310-0037 or email at bac@prc.gov.ph.

Thank you.

Very truly yours,

L. LOUIS P. VALERA
Chairman, Bids and Awards Committee
Assistant Commissioner, PRC



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ANNEX "A"

TERMS AND CONDITIONS

1. Bidders shall provide correct and accurate information required in this form.
2. The bidder shall submit their proposal through their duly authorized representative using the provided OFFICIAL FORMS (Annex "A" & "B").
3. Price quotation/s must be valid for a period of Thirty (30) calendar days from the date of the submission of the quotation.
4. Price quotation/s to be denominated in the Philippine peso shall include all taxes, duties and/or levies payable.
5. Quotations exceeding the Approved Budget for the Contract shall be automatically rejected.
6. Lowest Calculated Bidder may be subjected to Post Qualification Conference whenever necessary.
7. Award of Contract shall be made to the lowest quotation which complies with the minimum technical specifications and other terms and conditions stated herein.
8. Any erasures or overwriting shall be valid only if they are properly signed by the owner or his/her authorized representative.
9. Payment shall be made 30 days upon issuance of Inspection and Acceptance Report by Property and Supply Division and upon submission of all documents, as indicated in the Terms of Reference and other bidding documents.
10. In order to guarantee that manufacturing defects will be corrected by the supplier, a warranty security may be required from the contract for a minimum period of three (3) months, in the case of Expendable Supplies, after acceptance by the Procuring Entity of the delivered supplies, per Section 62.1 of the 2016 Revised IRR.

TERMS OF REFERENCE

Name of the Project:	PROCUREMENT OF SSL CERTIFICATE-REBID
Approved Budget for the Contract:	The supplier shall bid for the item described in this Terms of Reference, which shall not exceed the Approved Budget for the Contract (ABC) in the amount of Two Hundred Thirty-Six Thousand Five Hundred Forty-Nine Pesos and Seventeen Centavos (Php236,549.17) inclusive of all applicable bank and government charges.
Project Site:	PROFESSIONAL REGULATION COMMISSION P. Paredes St., Sampaloc, Manila



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TECHNICAL SPECIFICATIONS

PROCUREMENT OF SSL CERTIFICATE-REBID	
Project Scope	Technical Specifications and Schedule of Requirements
One (1) Year Extended Validation SAN SSL Certificate and 34 Subdomains	<ul style="list-style-type: none">• Signing algorithm is SHA256• 2048 bit future proof SSL Certificates• Issuance speed is 1-5 working days• Activates Green Address Bar• Universal Compatibility with all browsers and devices• Secures both www.domain.com and domain.com (without the www)• Secure Site Seal• Unlimited SSL Server Licensing Promotion• Unlimited reissuance of certificate• Provides secure authentication between web browsers & server as well as server to server authentication• Free SSL and Website Security Checker with evaluation reports• With free portal to easily manage/monitor procured certificates• Sub domain name can be modified by request at no extra cost• Must run in server with Windows Server 2012 with Apache 2.4.26 in XAMPP 3.2.2• Must run in server with Windows Server 2012 with Apache 2.4.29• Must include 24/7 online support• Must include ONSITE installation and support
Delivery of the Procured Items: Within Twenty (20) calendar days prior to Dec 15, 2024	

**ACKNOWLEDGMENT AND COMPLIANCE
WITH THE TERMS OF REFERENCE FOR THE
PROCUREMENT OF SSL CERTIFICATE-REBID**

SIGNATURE OVER PRINTED NAME
OF AUTHORIZED REPRESENTATIVE, DESIGNATION
AND PRINTED NAME OF THE COMPANY



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ANNEX "B"

**PRICE QUOTATION SHEET
FINANCIAL BID**

Having read, examined and accepted the Terms of Reference on the subject Request for Quotation (RFQ), I/We submit our quotation/s for the item/s as follows:

PROCUREMENT OF SSL CERTIFICATE-REBID		
PROJECT SCOPE	APPROVED BUDGET FOR THE CONTRACT	PRICE QUOTATION
		TOTAL BID PRICE QUOTATION (In Figure and In Words)
One (1) Year Extended Validation SAN SSL Certificate and 34 Subdomains	Php236,549.17	

***THE BID/QUOTED PRICE SHALL NOT EXCEED THE APPROVED BUDGET FOR THE CONTRACT AND PRICE PER ITEM, INCLUSIVE OF VAT AND ALL TAXES AND BANK CHARGES.**

Bidder's authorized signature over printed name

Designation:

Name of Company:

Address:

Contact No: